

Minutes of 15th (Online) meeting of Standing Committee held on 5th March 2021

Following were present:

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| 1. Shri D. Rajagopalan, IAS (Retd.) | : Chairman |
| 2. Dr. S. Sundar Manoharan | : Member |
| 3. Shri Nitin Shukla | : Member |
| 4. Shri Palak Sheth | : Member |
| 5. Shri V.C. Shah | : Special Invitee |
| 6. Dr. Sunil Khanna | : Special Invitee |
| 7. Dr. R. K. Vij | : Special Invitee |
| 8. Dr. Nigam Dave | : Special Invitee |
| 9. Shri Abhinav Kapadia | : Special Invitee |
| 10. Shri Ankur Pandya | : Special Invitee |
| 11. Shri Deven Prajapati | : Special Invitee |
| 12. Prof. Tarun Shah | : Secretary |

The Director General of the University welcomed the members and invitees.

Thereafter, the Agenda items were taken up for discussion in seriatim.

Agenda-1: Confirmation of the minutes of the previous meetings of the Committee held on 20th June 2020.

The Committee approved the minutes of its previous meetings.

Agenda-2: Review report on the decisions taken at the previous meeting held on 20th June 2020.

The Committee noted the Review Report on the decisions taken at the previous meeting.

Agenda-3: To introduce a new program in branch of Petro Chemical Engg. in B. Tech. program, with an intake of 60 seats from the next academic year.

The Chairman directed that the requirement of infrastructure and faculty should be adequately ensured, while proposing a new admission branch or increase of intake. The committee understands that the due diligence is done for the same.

The Director-SPT confirmed that both these aspects have been studied while proposing this new program.

Approved as proposed.



Agenda-4 To increase admission intake in Computer Engg. (B. Tech.) program by 60 seats.

The Director – SoT confirmed that the requirement of infrastructure and faculty has been studied while proposing to increase the admission-intake.

Approved as proposed.

Agenda-5 Update on CoE – GoG Scheme.

The Committee noted the following updates on the CoE Scheme:

The Scrutiny Committee appointed by the Govt. of Gujarat visited the University on 5th & 6th Aug. 2020 to verify various submissions mentioned in the application of PDPU for the CoE recognition.

Based on the evaluation report submitted by the Scrutiny Committee, the High Level Committee, constituted by GoG and comprised of the two senior professors of IIM-A, one industry professional and the Commissioner – Technical Education, Gujarat State, held an online meeting with the Director General, Directors and Deans on 15/01/2021 and discussed the prescribed 10 points criteria. The final decision is awaited

Agenda-6 Renaming of the University.

The Committee noted the renaming of the University as Pandit Deendayal Energy University (PDEU), as notified by the Govt. of Gujarat in its Ordinance dated 18/01/2021.

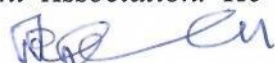
Agenda-7 GUDA Land Lease rent issue.

Dr. Palak Sheth informed that we have submitted our concern regarding rent of the lease when entire value of the land is paid. This has also been substantiated by the conditions under which the land is allotted to neighboring institutions. The matter is also taken up with the appropriate officials of GoG and GUDA. Further it is reliably known that the provision of doubling of the lease rent every five years, will be withdrawn by GUDA.

The CCM apprised that the representation of the University for the waiver of lease rent is under consideration of Governing Board of the GUDA.

Agenda-8 Approval to the draft of constitution of Alumni Association.

While taking up this agenda item, Shri Nitin Shukla expressed his readiness to review the proposed draft for Constitution of Alumni Association. He also desired a



standard practice to mention the following things while placing a draft policy for approval:

Draft Developed by:

Reviewed by:

Approved by to propose:

Owner of the draft:

Next date of review:

Dr. Palak Sheth mentioned that the perspective of dealing with Alumni should be changed in particular reference of ever changing world and hence of the need of continuing education for every one throughout the life. They should be perceived as lifelong learners.

The Chairman advised to review the direction given earlier with regard to exploring Alumni support for placement activities of the University. He also sought the listing of graduate students along with the details of where they are placed presently, and also to explore Alumni support to the placement and fund raising for the University. There should be annual plan of deliverables through the Alumni.

The Director General apprised on involvement of Alumni in the Board of Studies, admission and placement activities.

Shri Nitin Shukla suggested that the score card for Alumni Connect should be prepared, mentioning how many alumni contacted, how many of them responded, along with specific concerns raised if any by them.

Any other items:

1. Scholarships:

Shri Nitin Shukla suggested the following:

- i) to leverage the scholarship fund to support students who go for the bank loans.*
- ii) to revise scholarship scheme for the coming year, to see more students benefit from it.*
- iii) Those can't afford hostel fees may also be considered the fee concession of the same.*
- iv) The status of present scheme of the scholarships should be provided within few days.*
- v) Scholarship norms should be made liberal.*
- vi) The students who could not afford the repayment of education loans, may be supported with the scholarship from the University to recoup.*



Dr. Palak Sheth suggested for increasing the extent of scholarships.

CFO apprised on loan facilitation tied up with the banks for the students. He also mentioned that the University issues recommendation letter also to the students to facilitate them in getting education loans.

The Chairman directed to think of giving the Bank Guarantee for the students taking the education loans. Scholarship schemes should be aimed at attracting meritorious students with poor or average economic condition. Percentage of scholarship beneficiaries should be reviewed.

It was decided that a 'White paper' detailing the present schemes of various scholarships and proposed scheme may be submitted for deliberation.

2. Employability and Deployability:

Shri Nitin Shukla suggested a white paper be developed in consultation with industry, for the offer of six months certificate program or one year PG Diploma on vocational skills for making our graduates employable and deployable, while identifying the needs of the society, industry and country.

The Director General briefed that 17 short term modular courses have been designed in consultation with iACE officials for skill development in Automotive Systems and Auto manufacturing sector, for diploma and graduate engineers.

CHRO briefed on objectives of the capsule courses offered by the University. CFO apprised about a workshop getting held for developing the startups at PDEU IIC.

The meeting ended with vote of thanks to the Chair and Members.


Registrar

Minutes of the 14th meeting of Standing Committee held on 20th June 2020 at online platform.

Following were present:

1. Shri D. Rajagopalan, IAS (Retd.): Chairman
2. Dr. S. Sundar Manoharan : Member
3. Shri Nitin Shukla : Member
4. Prof. Tarun Shah : Secretary
5. Shri Palak Sheth : Member
6. Shri V.C. Shah : Special Invitee
7. Shri Abhinav Kapadia : Special Invitee
8. Shri Ankur Pandya : Special Invitee

The Director General of the University welcomed the members and invitees.

Thereafter, the Agenda items were taken up for discussion in seriatim.

Agenda-1: Confirmation of the minutes of the previous meetings of the Committee held on 9th & 18th December 2019.

The Committee approved the minutes of its previous meetings.

Agenda-2: The Committee noted the Action Taken Report, particularly the following:

Agenda Item No.	Decisions	Action Taken Remark
1	Confirmed the minutes of the previous meeting.	Noted.
2	Action Taken Report of the previous meeting.	Noted.
3	To put on hold Leasing out of Hostels at PDPU.	Noted.
4	Updated on Infrastructure Projects and asked for separate presentation by M/s. HCP for proposed SPM building.	Noted & implemented.
5	Reviewed Vision Statement as discussed with Dr. R. A. Mashelkar by Dr. Ganguly.	Noted and implemented.
6	Information on: i) Provisional Financials.	Noted.

	ii) GUDA Land.	Noted & implemented.
	iii) Centre of Excellence, Govt. of Gujarat scheme.	Noted & implemented.
	iv) 8 th Convocation.	Noted.
7	Discussed for new infrastructure.	Noted.
8	Follow up the matter of Hostel Leasing with M/s. E & Y.	Noted.

Agenda-3: To apprise on activities carried out during the lockdown period.

The Director General apprised to the Committee on the current status of all schools w.r.t. Course completion, Admissions, Online teaching, Faculty Publications. He said that SPM and SLS have completed their admissions process. SPM shall early commence its 1st year programme from 1st of July to avoid withdrawal of admissions.

The DG added, that due to late JEE Main exam the SoT UG programme admissions have been affected. The DG said that the aspiring students have been continuously kept engaged with webinars organised by the School. More than 2500 applications have been received, so far and more than 5000 applications have been anticipated for both SPT and SoT, respectively.

The DG said that presently the University has started functioning with skeleton number of senior administrative staff which by next week shall be increased to 50% on rotation basis, looking at the situation. He added that Faculty are already occupied in assessing exam papers and organising Viva Voce of the students of UG and PG.

Agenda-4: To discuss on present status of PDPU in NIRF ranking.

The Director General made a presentation to CSC on the current status of PDPU in NIRF Ranking and comparison of PDPU performance over last 3 years in different parameters of NIRF. The Chairman directed to prepare a roadmap on the same.

W.r.t. the NIRF presentation made by the DG; the Chairman requested school-wise each H.o.D to speak on how they can contribute, where their department stands and what would be the timeframe in which they can achieve the same. All School H.o.D.s presented the same, school-wise.

- To inculcate problem solving approach interdepartmentally / interschool basis. In this identity solution oriented projects
- As the quality of students admission also matters for NIRF scoring, the admission profiling should continue every year and to be reviewed also.

A discussion on Full-time and Part-time PhD students was done; where the DG suggested that if each faculty could bring 2 or 3 PhD students from their projects our NIRF ranking can go up. All Schools were requested to work on it.

After going through the views and suggestions of the HoDs; all Schools were requested to prepare a roadmap on the same and come up in the next meeting to be held after 15 days.

The Chairman advised as follows:

- More sponsored projects to be explored.
- If the capital expenditure is lower w.r.t. NIRF desirables, we should go for laboratory expense for the sake of its augmentation so that it can also support in carrying out consultancy services effectively.

The meeting ended with vote of thanks to the Chair and Members.



Registrar

Minutes of the meeting of Standing Committee held on 1st March 2019 at 10.00
a.m. at PDPU.

Following were present:

1. Shri D. Rajagopalan, IAS (Retd.): Chairman
2. Dr. C. Gopalkrishnan : Member
3. Shri Nitin Shukla : Member
4. Shri V.C. Shah : Special Invitee
5. Shri Palak Sheth : Member
6. Prof. Tarun Shah : Secretary

The Director General of the University welcomed the members and invitees.

Thereafter, the Agenda items were taken up for discussion in seriatim.

Agenda-1: To discuss on strengthening Research endeavors at the University.

The Director General apprised on present research projects pursued by the faculty, and the status of the research publications.

The School Directors presented on School-wise research publications and its weightage in NIRF parameters.

Agenda-2: To discuss on research projects sponsored by the government.

The Director General briefed on research projects sponsored by the Government, mainly the Geothermal Energy, Solar Energy and Biofuel related. It was noted that the Government should be briefed on the progress of such projects from time to time. For this Dr. Palak Sheth (Director P & D) was directed to periodic presentation to the Government regarding research endeavors and also about other distinguished achievements of the University.

It was also decided to identify and move forward for sponsored research projects in collaboration with the international institutions like MIT, Georgia Institute of Technology. This is to be pursued by Dr. C. Ganguly.

Agenda-3 To know the status of energy security efforts on the campus.

It was apprised to the Committee that the Director General discussed with the Head of Deptts. of Mech. Engg. and of Elect. Engg. to involve faculty and

students of final year UG and first year PG to survey the electrical installations institutions and facilities, for energy consumptions and to come out with solutions for possible energy savings. It was also briefed by the Director General that technical officials of GERMI also were approached their support and involvement in this exercise.

The meeting ended with vote of thanks to the Chair.

A handwritten signature in blue ink, appearing to read 'D. R. ...', is positioned above the title 'Chairman'.

Chairman

Minutes of the Meeting of Standing Committee held on 02/7/2019 at 3.30 p.m. at Pandit Deendayal Petroleum University.

Following were present:

1. Shri D. Rajagopalan, IAS (Retd.): Chairman
1. Dr. C. Gopalkrishnan : Member
2. Shri Nitin Shukla : Member
3. Prof. Tarun Shah : Secretary
4. Shri Palak Sheth : Member
5. Shri V.C. Shah : Special Invitee

The Director General of the University welcomed the members and invitees.

Thereafter, the Agenda items were taken up for discussion in seriatim.

Agenda-1: Confirmation of the minutes of the previous meeting of the Committee held on 01/3/2019.

The Committee approved the minutes of its previous meeting held on 01/3/2019.

Agenda-2: The Committee noted the Action Taken Report, particularly the following:

Agenda Item No.	Decision Taken	Action Taken
1	It was decided that a task group should be framed to ensure actions on directions of Research Advisory Council and make functional at the earliest. Dr. C. Ganguly was assigned this responsibility.	Task group constituted by the Director General of the University.
2	Dr. Palak Sheth (Director P & D) was directed to periodic presentation to the Government regarding research endeavors and also about other distinguished achievements of the University.	Prepared the presentation for the review of the Director General, and then sent to the Government representatives on the Board.
3	The University has issued work order to conduct energy and solar audit on	Noted and implemented

	the campus to M/s. J. P. Technocraft. It was also apprised that GERMi and PDPU officials shall jointly carry out this assignment.	
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Agenda-3 To realize importance of research and generate IPR awareness among faculty and students.

The Director General initiated the discussion. He also apprised how such awareness can turn into the tangible outcomes so that it can support to the ranking and accreditation scores. He apprised that

- i) Dr. Prabuddha Ganguli is involved for giving understanding of IPR to the faculty and also to pre-final and final year students.
- ii) Benchmarks should be determined regarding research publications on the basis of proposed action plan.
- iii) It was decided this to be pursued 'to prepare the matrix containing present status and future goals regarding NIRF parameters'.
- iv) The School Directors have held meetings with faculty to identify road blocks on the way to research goals, also to sensitize about the importance of NIRF scoring. This will help in understanding the realities where we stand and where we have to reach, and to ensure the directions of goals.
- v) The institutions well ahead in R & D become successful for good teaching and placement as its outcomes.
- vi) Group efforts/institutional efforts should emerge, rather individualistic or segmented working.

The meeting ended with vote of thanks to the Chair and Members.



Chairman

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PANDIT DEENDAYAL PETROLEUM UNIVERSITY

Minutes of 13th meeting of Standing Committee held on 9th and 18th December 2019 at PDPU – extract.

Following were present:

1. Shri D. Rajagopalan, IAS (Retd.): Chairman
2. Dr. C. Gopalkrishnan : Member
3. Shri Nitin Shukla : Member
4. Shri V.C. Shah : Special Invitee
5. Shri Palak Sheth : Member
6. Shri Abhinav Kapadia : Special Invitee
7. Shri Ankur Pandya : Special Invitee
8. Prof. Tarun Shah : Secretary

Shri D. Rajagopalan, Chairman- Standing Committee welcomed the members and invitees.

Thereafter, the Agenda items were taken up for discussion in seriatim.

Item 1/13: Confirmation of the minutes of the previous meeting.

The Committee approved the minutes of its previous meeting held on 19th November 2018.

Item 2/13: Action Taken Report over the Minutes of the previous meeting held on 19th November 2018.

The Committee noted the Action Taken Report as presented.

Item 3/13: As per discussion of the Finance Committee, the following agencies were invited for presentation to the Standing Committee on “Leasing operations of hostels at PDPU”:

The E&Y may be called to give a presentation to the PDPU’s Standing Committee on the following, to decide further course of actions:-

- I. A comparative analysis for PDPU to go for Financial lease / or O&M partner; considering our revenue generations, ten year capital expenditure, tax implications etc.
- II. In case of financial lease, what should be the base price and range of valuation that PDPU should expect from the potential investors and/or service providers.



- III. Share the entire process of Financial Lease along with indicative costing for the entire transactions (i.e. fees / charges from all parties). The Committee shall prefer success fees model.

Item 4/13: Updates on infrastructure projects:

The Committee noted the progress of the Sports Complex and Solar rooftop projects. The Committee asked to have separate presentation by M/s. HCP Design, Planning and Management Pvt. Ltd. for proposed building for SPM.

Item 5/13: To review the Vision Statement as discussed with Dr. R.A. Mashelkar by Dr. C. Ganguly. (This is with reference to previous SC-meeting).

“To emerge as a world class Institution of Excellence in Energy education, Research and Innovation which will prepare and sensitize the youth and ultimately the society for radical yet sustainable societal transformation:”

Item 6/13: Information on

Following was submitted to the Committee

- i) Provisional Financials
- ii) GUDA Land
- iii) Centre of Excellence, Govt. of Gujarat scheme
- iv) 8th Convocation

Item 7/13 To discuss for new infrastructure.

The Committee also discussed that this building needs to have its exclusive identity and hence SPM faculties should work with HCP and make a presentation on 27th / 28th December, 2019 to Chairman – Standing Committee. The presentation should principally cover how interior and exterior-wise this building can be different, digitally best equipped and gives a different experience to Management students.

- 1) SPM Buildings
- 2) Funding of Infrastructure
- 3) Digitalization of Campus
- 4) Sports Complex
- 5) Cafeteria

It was asked that the Cafeteria should be made on top priority basis.

i) Academic Block F:

The Committee reviewed the progress of Academic Block F. M/s HCP appraised about on-going activities and conveyed that the block should be ready to use by March, 2020.

The Committee requested Director – SoT to look at the procurement of lab equipment for this Block.

The meeting ended with vote of thanks to the all.

Date: 31/12/2019

Place: PDPU

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Chairman



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PANDIT DEENDAYAL PETROLEUM UNIVERSITY

Minutes of 12th meeting of Standing Committee held on 19th November 2018 at 4.00 pm at PDPU.

Following were present:

1. Shri D. Rajagopalan, IAS (Retd.) : Chairman
2. Dr. C. Gopalkrishnan : Member
3. Shri Palak Sheth : Member
4. Shri V.C. Shah : Special Invitee
5. Dr. Chaitanyamoy Ganguly : Special Invitee
6. Dr. Subhash Shah : Special Invitee
7. Dr. Anurag A. Gupta : Special Invitee
8. Dr. T.P. Singh : Special Invitee
9. Dr. Anirbid Sircar : Special Invitee
10. Dr. Nigam Dave : Special Invitee
11. Dr. Pramod Paliwal : Special Invitee
12. Shri Abhinav Kapadia : Special Invitee
13. Shri Ankur Pandya : Special Invitee
14. Prof. Tarun Shah : Secretary

Shri D. Rajagopalan, Chairman- Standing Committee welcomed the members and invitees.

Thereafter, the Agenda items were taken up for discussion in seriatim.

Item 1/12: Confirmation of the minutes of the previous meeting.

The Committee approved the minutes of its previous meeting held on 11th January 2018.

Item 2/12: Action Taken Report over the Minutes of the previous meeting held on 11th January 2018.

✓ The Committee noted the Action Taken Report as presented.

Item 3/12: To review Vision Statement.

The Committee discussed the matter and decided to share the alternate statement proposed at the meeting by Dr. C. Ganguly, with Dr. R.A. Mashelkar and decided to take his valued advice on it to finalize the same.

Item 4/12: To start M. Tech. (Material Science & Engg.) program w. e. f. 2019-20.

The Committee deliberated on the proposal and directed to prepare a concept paper covering the industrial needs, students' career prospects and PDPU's readiness before formal announcement of the program. However, the Committee approved the proposal in-principle. It was also suggested to explore similar programmes offered by IIT-K and NIT- Surathkal.

Item 5/12: Status of ONGC Knowledge Center proposal.

The Committee noted the status of the proposal placed before ONGC, vide letter dated 13/8/2018 submitted to the CMD-ONGC. The committee also noted that the same will be taken up in their ensuing Board meeting.

Item 6/12: To consider and approve IPR policy of the University.

The Committee considered and approved the IPR policy of the University placed before it.

Item 7/12: The Development and the status of Construction of Academic Block-F.

The Committee noted the various stages of tendering process for construction of Academic Block-F, and approved the Work Order given to M/s. PSP Projects Ltd. as per the negotiated rates, terms and conditions.

Item 8/12 To note the initiatives to improve academics : NIRF Ranking, Capsule Courses, Distinguished Guest Lectures & such other.

The Committee observed the efforts to be put up for improvement in NIRF ranking parameters like Research and Professional Practices, Teaching-Learning Methods, Outreach and Inclusivity, Placement, and Perceptions. The Committee also noted the initiatives for Distinguished Lecture Series and for the Capsule Courses.

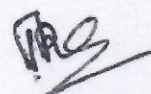
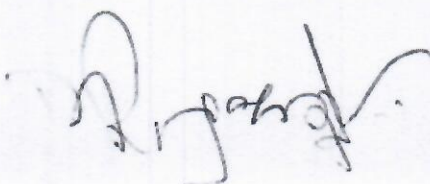
While discussing on the agenda, the Chairman emphasized on encouraging students to present their take away and lessons derived from the respective Distinguished Lecture after attending it; for which the Schools should develop a framework.

The meeting ended with vote of thanks to the all.

Chairman

Date: 19/11/2018

Place: PDPU



PANDIT DEENDAYAL PETROLEUM UNIVERSITY

Minutes of 11th meeting of Standing Committee held on 11th January 2018 at 12 noon at PDPU.

Following were present:

1. Shri D. Rajagopalan, IAS (Retd.):Chairman
2. Shri Nitin Shukla :Member
3. Shri Palak Sheth :Member
4. Prof. N.R. Dave :Special Invitee
(Advisor-PDPU)
5. Shri V.C. Shah :Special Invitee
(Advisor-C & F, PDPU)
6. Shri Abhinav Kapadia :Special Invitee
(C.F.O.-PDPU)
7. Shri Ankur Pandya :Special Invitee
(C.H.R.O.-PDPU)
8. Prof. Tarun Shah :Secretary

Shri D. Rajagopalan, Chairman- Standing Committee welcomed the members and invitees.

Thereafter, the Agenda items were taken up for discussion in seriatim.

Item 10/1: Confirmation of the minutes of the previous meeting.

The Committee approved the minutes of its previous meeting held on 16th October 2015.

Item 10/2: Action Taken Report over the Minutes of the previous meeting held on 16th October 2015.

The Committee noted the Action Taken Report as presented.

Item 11/3: Construction of additional infrastructure for increased Academic Activities.

The Committee approved the construction of additional infrastructure for increased Academic Activities i.e. a new academic Block-'F' as proposed. The Committee directed to identify the avenues for project financing other than through Endowment Fund.

Item 11/4: Determination of fee by Fee Regulatory Committee.

The Committee noted the following points regarding fee determination:

- a) i. The FRC has provisionally determined M.Tech.(Petroleum Engg.) fee just for 2017-18, that too same as previous year; and afresh application to be submitted for subsequent years.
- ii. For B. Tech., the fee is kept at the present level for the first year of the block (2017-18).
- iii. For M.Tech. SoT, no rise in fee is given for all three years.
- b) FRC also directed to refund the excess fees/deposit collected under different heads as per the practice in vogue for the students admitted for 2017-20.
- c) Since then PDPU has filed submission for the determination of fees. FRC has in the meeting on 28/12/2017 given a hearing to understand the claim of PDPU. The FRC directed to submit an undertaking to the effect that PDPU will not charge any fee in addition to the fee determined by FRC except Enrolment Fee for the University. The same has been submitted to the F R C. The decision of FRC is awaited.

Item 11/5: Application for Institution of Eminence.

The Committee appreciated that the University has applied to UGC for getting declared as 'Institution of Eminence'. The Committee directed to prepare justifiable action plan with reference to IoE submissions.

Item 11/6: General Service Rules and University Regulations.

The Committee considered and ratified to the drafts of General Service Rules and University Regulations as approved by the Director General and notified on 01/12/2016, (prior to NAAC inspection considering its requirement); in exercise of the powers vested to the Director General u/s 20 (3) of the University Act, for the sake of exercising general supervision and control over the affairs of the University as laid down u/s 20 (2) of the Act.

The Committee also considered and approved suggestions and corrections given by Educational Advisor regarding University Regulations to address the lacuna, inconsistency and non-conformity with the letters and spirit of the University Act, as presented in the Agenda Annexure-III.

Item 11/7: To decide regular intervals of Standing Committee Meetings.

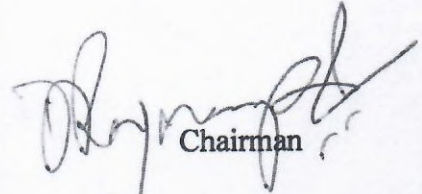
Approved that the meeting may be held at the end of every quarter of the academic year, e.g. first week of October/January/April/July.

The Committee also look note of the various points discussed in the Advisory meeting held on 11/1/2018 and directed to implement the same.

The meeting ended with vote of thanks to the all.

Date:

Place: PDPU


Chairman